

REF ID: A1140182-1
Classification

CONTROL NO.

100140182-1

DD3/OTR/155 - 55

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140182-1		REF ID: A1140182-1 Classification							
PREPARE IN DUPLICATE		CONTROL NO. 100140182-1							
1. TITLE OF REPORT (If a fill-in report include Form No.) External Training Statistical Report by Office		2. TYPE OF REPORT <input checked="" type="checkbox"/> STATISTICAL <input type="checkbox"/> NARRATIVE <input checked="" type="checkbox"/> XX MACHINE-NAME LISTING							
3. FUNCTIONAL AREA <table border="1"><tr><td>PERSONNEL</td><td>XX TRAINING</td></tr><tr><td>LOGISTICS</td><td>SECURITY</td></tr><tr><td>MEDICAL</td><td>FINANCE</td></tr></table>		PERSONNEL	XX TRAINING	LOGISTICS	SECURITY	MEDICAL	FINANCE	ADMIN. GENERAL OTHER (specify)	
PERSONNEL	XX TRAINING								
LOGISTICS	SECURITY								
MEDICAL	FINANCE								
4. NO. OF COPIES PREPARED 1		5. FREQUENCY (weekly, monthly, quarterly, etc.) Canceled Aug 1970	6. DISTRIBUTION (No. of components not number of copies) 1						
7. FORMAT (memorandum, form computer print-out, etc) Computer print-out		8. ADP PROCESSING <table border="1"><tr><td>XX YES</td><td>IF YES GIVE ADP PROCESSING NO.</td></tr><tr><td>NO</td><td>612 B</td></tr></table>	XX YES	IF YES GIVE ADP PROCESSING NO.	NO	612 B	9. DIRECTIVE AUTHORITY REQUIRING REPORT HR <input type="text"/> 25X1		
XX YES	IF YES GIVE ADP PROCESSING NO.								
NO	612 B								
10. PREPARING COMPONENT (include lowest level contributing information to report) OCS OTR/ISS/AIR		11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) None (Form 136, Form 1961)							
12. COST FACTORS									
A. MANUAL PREPARATION AND REVIEW COSTS									
GRADE	HOURLY RATE	X HOURS PER REPORT = COST PER REPORT	X TIMES PREPARED = COST PER YEAR						
Same as 601A									
B. COSTS OF COMPUTER PRODUCED REPORTS									
50 pages x 5¢ per page =			\$2.50						
TOTAL COSTS PER YEAR			\$2.50						
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.									
14. FUTURE GOALS									
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> CHANGE <input checked="" type="checkbox"/> DISCONTINUE		ESTIMATED SAVINGS MAN-HOURS DOLLARS 0 \$2.50 STAT							
15. DATE OF INVENTORY 9 OCT 1970		16. NAME AND TITLE OF PERSON FURNISHING INFORMATION Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140182-1 Records Management Officer, OTR							
FORM 142 9-70		Classification SLOVAK							